



# NVQ L6 Construction Contracting Ops

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**Our Level 6 NVQ Diploma in Construction Contracting Operations Management is aimed at experienced construction professionals who want to advance into senior management positions within contracting firms.**

This qualification allows candidates to evidence their competence in contract administration, project management, procurement, and operations. With a focus on strategic thinking, problem-solving, and leadership, successful candidates will be prepared to manage complex construction projects, oversee multiple contracts, and drive organisational success.

- **Strategic Management:** Develop strategic management skills and competencies to oversee construction contracting operations effectively, including business planning, budgeting, and risk management.
- **Legal and Regulatory Compliance:** Ensure compliance with relevant laws, regulations, and industry standards governing construction contracting operations, minimising legal and financial risks.

RQF LEVEL	CSCS CARD	FUNDING
6	Black	CITB or ELCAS

- **Contract Management:** Manage construction contracts throughout the project lifecycle, including negotiation, procurement, administration, and dispute resolution, to achieve project objectives and client satisfaction.
- **Financial Management:** Oversee financial aspects of construction contracting operations, including budgeting, cost control, and financial reporting, to maximise profitability and ensure financial stability.
- **Leadership and Team Development:** Lead and develop teams within construction contracting organisations, fostering a culture of excellence, collaboration, and continuous improvement.
- **Professional Development:** Engage in continuous learning and professional development activities to stay updated with industry trends, best practices, and emerging technologies in construction contracting operations management.

# Qualification Outline:

To achieve this NVQ, candidates must complete all 5 mandatory units plus a minimum of 4 optional units.

## Mandatory Units

All 5 units must be achieved from this group:

- Maintaining construction health, safety and welfare systems in the workplace (10)
- Managing the performance of teams and individuals in the workplace (19)
- Leading meetings and taking decisions in the workplace (10)
- Developing and maintaining working relationships in the workplace (13)
- Managing your own personal development in the workplace (9)

## Optional Units

Optional Units (minimum of 4 units are required):

- Planning surveys in the workplace (14)
- Establishing the condition of property in the workplace (15)
- Identifying, assessing and evaluating project requirements in the workplace (19)
- Coordinating project designs in the workplace (18)
- Specifying production document requirements and ensuring the control and maintenance of project information in the workplace (18)
- Developing a programme of works and a procurement programme in the workplace (18)
- Implementing strategic and integrated supply chain management and sourcing partnerships in the workplace (18)
- Obtaining tenders and appointing contractors in the workplace (15)
- Evaluating enquiries and submitting tenders in the workplace (14)
- Evaluating work methods and developing a programme of works in the workplace (13)
- Developing a procurement plan and optimising supplier and service provider performance in the workplace (13)
- Controlling contract work in the workplace (17)
- Optimising contract progress and controlling costs in the workplace (15)
- Preparing and agreeing interim valuations, entitlements and final accounts in the workplace (17)

## Method of assessment

The method of assessment is a **one-step** journey:

### Step 1: Portfolio of Evidence

Completing an NVQ doesn't require you to take traditional exams. Instead, assessment is based around your competency in fulfilling your job role duties to meet occupational standards. Assessors will evaluate you based on the contents of your portfolio. It's essential to maintain this portfolio with evidence showcasing the tasks, duties, and accomplishments you've accomplished in work.



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